

CHARMINSTER CLOSE RESIDENTS COMPANY LIMITED

REPORT AND ACCOUNTS

For the Year to 31 December 2003

Company Number: 1274809

A Company Limited by Shares
Directors' Report and Information for the Year to 31 December 2003
Registered Number in England: 1274809

Dated: 15.7.2004

CHARMINSTER CLOSE RESIDENTS COMPANY LIMITED

A Company Limited by Shares

Directors' Report and Information for the Year to 31 December 2003

Registered Number in England: 1274809

Profit and Loss Account for the year ended 31 December 2003

The Company has not traded during the year or the preceding financial year. During these years, the Company received no income and incurred no expenditure and therefore made neither profit nor loss.

Balance Sheet as at 31 December 2003

	2003	2002
	£	£
DEBTORS	<u>30</u>	<u>30</u>
CAPITAL AND RESERVES		
Called up share capital (See Note 1)	<u>30</u>	<u>30</u>
SHAREHOLDERS' FUNDS	<u>30</u>	<u>30</u>

For the financial year ended 31 December 2003, the Company was entitled to exemption from audit under section 249AA(1) Companies Act 1985 (as a dormant company); and members have not required the Company to obtain an audit of its accounts under section 249B(2). The Directors acknowledge their responsibilities for ensuring that the Company keeps accounting records which comply with the section 221 and preparing accounts which give a true and fair view of the state of affairs of the Company as at the end of the year and of its profit or loss for the financial year in accordance with the requirements of section 226 and which otherwise comply with the requirements of the Companies Act 1985, so far as applicable to the Company.

Signed on behalf of the Board of directors by:


D G Hillman, Director

Date: 15.7.2004

Note 1

Called-up Share Capital	2003	2002
Authorized		
30 ordinary shares of £1 each	<u>30</u>	<u>30</u>
Allotted, called up and fully paid		
30 ordinary shares of £1 each	<u>30</u>	<u>30</u>

REVENUE ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 2003
FOR THE LESSEES OF: Charminster Close, Swindon

Page 1

M119	£	£ VAT	£
INCOME			
Charges collected			13,800.00
Bank Interest Received (net after taxation)			<u>87.18</u>
			13,887.18
EXPENDITURE			
Ground Rent	1,950.00		
Insurance	2536.05		
Electricity	252.61	12.55	
Cleaning	371.28		
Gardening	2,527.60	442.40	
Repairs & Maintenance	1,506.92	230.33	
Miscellaneous	42.00		
Total Direct Expense	<u>9,186.46</u>	<u>685.28</u>	
Accountancy	159.14	27.85	
Management Charge	<u>2,050.00</u>	<u>358.75</u>	
	11,395.60	1,071.88	<u>12,467.48</u>
SURPLUS/(DEFICIT) FOR YEAR			<u><u>1,419.70</u></u>

Statement produced by:
West of England Estate Management Company Ltd,
Westcross House, 73 Midford Road,
BATH BA2 5RT

Agents for the Lessor: Charminster Close Residents Co Ltd

NOTES ACCOMPANYING REVENUE ACCOUNT

Page 2

31st December 2003

Ref: M119**Address:** Charminster Close, Swindon**INSURANCE***Royal & Sun Alliance*

Jun-03	Buildings Premium	30/12/02 to 31/12/03	2,407.38
Jun-03	Terrorism Premium	30/12/02 to 31/12/03	128.67
			<u>2,536.05</u>

MISCELLANEOUS*Nythe Community Centre*

Jan-03	Hire of room for meeting	7.50
Apr-03	Hire of room for meeting	7.50
	<i>Weymouth District Land Registry</i>	
Apr-03	Copy of lease & freehold office copy entries	12.00
	<i>Companies House</i>	
Jun-03	Annual return	15.00
		<u>42.00</u>

ELECTRICITY*Southern Electric*

Feb-03	74.45	3.69
May-03	61.91	3.08
Aug-03	63.15	3.15
Nov-03	53.10	2.63
	<u>252.61</u>	<u>12.55</u>

CLEANING*C Brown*

Jan-03	20.00
Feb-03	41.28
Mar-03	30.00
Apr-03	30.00
May-03	30.00
Jun-03	30.00
Jul-03	30.00
Aug-03	30.00
Sep-03	30.00
Oct-03	30.00
Nov-03	30.00
Dec-03	30.00

P Webb - bin cleaning

Jan-03	10.00
	<u>371.28</u>

GARDENING*M.B.D. Landscaping Services*

Dec-02		125.95	22.05
Jan-03		125.95	22.05
Feb-03	Clear rubbish, glass & debris from car parks (1/2 cost as agreed)	32.00	5.60
Feb-03		125.95	22.05
Mar-03		94.47	16.53

City Landscape Services Ltd

Apr-03	Grounds maintenance	153.92	26.94
May-03	Grounds maintenance	153.92	26.94
Jun-03	Grounds maintenance	153.92	26.94
Jun-03	Minor fencing works	279.00	48.83
Jul-03	Grounds maintenance	153.92	26.94
Aug-03	Grounds maintenance	153.92	26.94
Sep-03	Grounds maintenance	153.92	26.94
Oct-03	Grounds maintenance	153.92	26.94
Nov-03	Turfing works	359.00	62.83
Nov-03	Grounds maintenance	153.92	26.94
Dec-03	Grounds maintenance	(creditor) 153.92	26.94
		<u>2,527.60</u>	<u>442.40</u>

REPAIRS & MAINTENANCE*R Powers Ltd*

Jan-03	Install new lock & distribute keys to electricity cupboard	97.00	16.97
Jan-03	Annual maintenance check	365.00	63.88
Mar-03	Repair/replace damaged brickwork to bin store wall	105.00	18.38
Nov-03	Replace existing lock to electricity cupboard & supply keys	93.00	16.28
Dec-03	Carry out roof repairs	72.50	12.69

Swindon Borough Council

Feb-03	Removal of abandoned vehicles x 4	260.00	45.50
Jun-03	Removal of 2 fridges	34.04	5.96
Mar-03	Removal of abandoned vehicles x 2	130.00	22.25
Nov-03	Destruction of wasps	38.50	6.74

Mar-03	Insurance excess M119/1105	50.00	
--------	----------------------------	-------	--

Abee Pest Control

Apr-03	Treatment of bees	68.00	
Jul-03	Supply of sign for car park	25.00	4.38

Mobile Electrical Services Ltd

Oct-03	Investigate hall light - supply shorted, re-fit lamp, adjust time lag switches	54.00	9.45
Nov-03	Supply & change time lag switch	44.88	7.85

A & B Trading

Nov-03	Rubbish removal	70.00	
		<u>1,506.92</u>	<u>230.33</u>

BALANCE SHEET FOR THE LESSEES OF CHARMINSTER CLOSE

31st December 2003

Page 4

Ref: M119**Address:** Charminster Close, Swindon**CURRENT ASSETS**

Prepayments (note 1)	487.50	
Cash at Bank	9,123.93	
Owing by Lessees	<u>2,070.00</u>	11,681.43

CURRENT LIABILITIES

Creditors (note 2)	3,816.90	
	<u>7,864.53</u>	

Represented by:-

LESSEES FUNDS

Share Capital	30.00	
Reserve Fund (note 3)	7,834.53	
	<u>7,864.53</u>	

**NOTES ACCOMPANYING THE BALANCE SHEET
FOR THE YEAR ENDED :- 31st December 2003**

Page 5

Ref: M119

Address: Charminster Close, Swindon

Notice is given under Section 48 of the Landlord & Tenant Act 1987 that the address at which Notices (including Notices in proceedings) may be served on the Landlord by you is:-

THE WEST OF ENGLAND ESTATE MANAGEMENT CO LTD
Westcross House, 73 Midford Road, Bath BA2 5RT

Acting as agents for the Lessor:-
Charminster Close Residents Co Ltd

1) Prepayments

BGRE Ground Rent

487.50	£487.50
487.50	£487.50

2) Creditors

Included in the accounts.

City Landscape Services

Cost	VAT	Gross
153.92	26.94	£180.86

Royal & Sun Alliance

110.01	£110.01
--------	---------

Weemco

3000.88	525.15	£3526.03
---------	--------	----------

Totals

3264.81	552.09	£3,816.90
---------	--------	-----------

3) Reserve Fund Statement

Reserve at 1/1/03

6414.83

Surplus/(Deficit) for year

1,419.70

7,834.53